



MEETING MINUTES

Benton County Accessible Communities Advisory Committee (ACAC)
Benton County Justice Center
Thursday, November 18, 2021
2:00 p.m. – 3:00 p.m.

The meeting of the Benton County Accessible Communities Advisory Committee was held in-person at 2:00 p.m. on Thursday, November 18, 2021, at the Benton County Justice Center. Present at the meeting were committee members Matt Nash, Chair, Amanda Hatfield, Vice-Chair (County Elections Manager), Shyanne Palmus (Commissioner's Office), Teresa Payne, and Deidra Beck, Coordinator.

Matt Nash opened the meeting at 2:00 p.m.

On behalf of those attending the November meeting that were absent for the October meeting, Deidra reviewed the October meeting agenda items.

Term expirations for 2021 were discussed. Matt Nash shared that it is necessary for him to resign and leave the committee, and therefore, he would not be renewing his term for the next two years. Deidra informed that, along with Marc Culbertson's resignation, Matt West has contacted the committee and resigned, as well. Due to the three resignations from the members whose terms will be expiring December 31, 2021, only two of the five expiring terms will be renewing. The committee discussed and agreed to the need to reduce the current membership number from ten members to seven. This would result in only one vacancy needing to be filled for a complete committee beginning in 2022. To inspire interest in committee applications, Amanda suggested that encouragement to apply be posted on the County and Election Department's face book. As soon as possible, a Commissioners Agenda Request and new Resolution proposal will be prepared to request a reduction in the committee size and to approve the renewal of the two expiring positions for two years (2022-2023).

Shyanne requested that we change our letterhead to represent ACAC alone. Matt agreed. Amanda stated that she would look into that, and if agreeable, all

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communications from the committee going forward would be on ACAC letterhead with the County logo.

Due to only four members being present for this November meeting, all agreed to table the agenda items until the December 2021 meeting. Amanda raised the concern as to whether the December meeting would be well attended due to the holiday season. Matt suggested that a Doodle Poll be sent out to the whole committee. All agreed that the poll would ask as to whether the committee would want to meet on the regular meeting date, December 16th, or a week earlier, December 9th, and whether the committee would prefer to meet in-person or on WebEx. A poll will be sent with the November Meeting Minutes.

Matt adjourned the meeting at 2:36 p.m.