



MEETING MINUTES

Benton County Accessible Communities Advisory Committee (ACAC)

Benton County Justice Center

Thursday, January 20, 2022

The meeting of the Benton County Accessible Communities Advisory Committee (ACAC) was held in-person at 2:00 PM on Thursday, January 20, 2021, at the Benton County Justice Center. Present at the meeting were committee members Amanda Hatfield (County Elections Manager), Shyanne Palmus (Commissioner's Office), Gretchen Hormel, Judith Davis, and Teresa Payne

Amanda Hatfield called the meeting to order at 2:05 PM

The committee discussed the structure and future plans for the committee, as listed on the committee agenda as "Committee plans conversation."

The Chair provided additional background information for the creation of the ACAC and the role of the previous Disability Advisory Committee, run through the Elections Department by statute. The original resolution establishing the ACAC called for a 10-member board and meetings no less than once per quarter. The Committee discussed reducing the number of members on the Board to five (5) members. The current active members of the ACAC (not including Amanda and Shyanne) are: Dallas Murry (Benton County Corrections), Teresa Payne, Gretchen Hormel, Judith Davis, and Matt West.

Amanda and Shyanne will revise the ACAC Bylaws as needed to reflect the changes discussed by the committee and will send the draft out along with a current list of committee members.

Gretchen recommended maybe having the language be "no less than 5 members and no more than 10 members" to allow flexibility in membership and voting. The formality and requirements of the committee were discussed, and staff indicated they would investigate the questions and report back.

Gretchen recommended doing a yearly report/presentation to the Board of Commissioners to provide an update on the ACAC, its members, and its projects. The committee discussed when to hold the next meeting and opted for one month from now to ensure continued momentum on revisions to membership, bylaws, goals, etc.

The next meeting will be Thursday, February 17, 2022 at 2:00 PM at the Benton County Justice Center.

The meeting was adjourned at 2:30 PM.

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